



APPLICATION FOR EMPLOYMENT

To Applicant: We deeply appreciate your interest in our organization and assure you that we are sincerely interested in your qualifications. A clear understanding of your background and work history will aid us in placing you in the position that best meets your qualifications and may assist us in possible future upgrading.

Date: _____ Position(s) applied for: _____

Rate of pay expected: \$ _____ per week Would you work: Full-Time Part-Time Seasonal

Specify time period when you would be available: _____

Were you previously employed by Highline? Yes No If yes, when? _____

If your application is considered favorably, on what date will you be available for work? _____

PERSONAL INFORMATION

Name: _____ Telephone: _____
First Middle Last

Present Address: _____

City: _____ Province: _____ Postal Code: _____

RECORD OF EDUCATION

Please do not indicate name of school.

School	Course of Study (Including Major subjects)	Last Year Completed	Did you graduate?	List Diploma or Degree
Junior High				
High School				
University				
Other (specify)				

*IMPORTANT NOTICE: Legislation prohibits discrimination in employment practices because of age, ancestry, colour, or ethnic background, creed, language (in Province of Quebec), marital or civil status, family status, nationality, citizenship, national or social origin/condition, physical or mental disability/handicap, place of origin, record of offences, political opinion, race religion, sex or sexual orientation, and any inquiries, verbal or written, which would require an applicant to disclose information about these areas, are strictly prohibited.

EMPLOYMENT HISTORY

List below, beginning with your most recent, all present and past employment

Name and Address of Company and Type of Business	From		To		Weekly Starting Salary	Weekly Last Salary	Reason for Leaving	Name of Supervisor
	Month	Year	Month	Year				
	Describe the work you did:							
Telephone								

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